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**The Richmond Figure Skating Club  
announces its 15th annual**

**Falling Leaves Competition**  
**September 20 - 22, 2019**

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**Richmond Figure Skating Club  
at SkateNation Plus  
3450 Pouncey Tract Rd  
Glen Allen, VA 23060**

**Register online only at [www.EntryEeze.com](http://www.EntryEeze.com)  
by 11:59 pm  
August 16, 2019**

Falling Leaves will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, as well as any pertinent updates which have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules and is a currently registered member of a U.S. Figure Skating member club, a collegiate club or an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. Citizens.

### **ELIGIBILITY/TEST LEVEL:**

**Test level:** Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Entrants may skate one level above that for which they qualify, but they may not skate down in any event. Skaters who placed in the top four in a final round of their last qualifying competition in their divisions must move up one level, except for novice and higher.

**Age restrictions/requirements:** Skaters entering Juvenile free skate events (Well Balanced Program) must be under 12 years of age for girls, and 14 years of age for boys at the close of entries. Skaters entering Open Juvenile free skate events (Well Balanced Program), must be at least 13 years of age at the close of entries.

Skaters entering beginner–pre-juvenile events will be divided as closely as possible by age should the number of entries warrant more than one group.

**Event Restriction:** Skaters may not compete at more than one level in the same type of event at the same competition.

### **Eligibility for Compete USA events:**

The competition is open to ALL skaters who are current eligible (ER 1.00) members of either the Learn to Skate USA program and those who are full members of U.S. Figure Skating. There will be no more than six competitors maximum in an event.

**Eligibility and Test Requirements:** Eligibility will be based on skill level as of closing date of entries. All Snowplow Sam and Basic Skills 1-6 skaters must skate at highest level passed or one level higher and NO official U.S. Figure Skating tests may have been passed, including Moves in the Field or individual dances. For the Pre-free skate, free skate 1-6, test track and Well Balanced levels, eligibility will be based only upon highest free skate test level passed (Moves in the Field test level will not determine skater's competitive level). Skaters may skate at highest level passed OR one level higher, but not both levels in the same event during the same competition. Skaters may not compete at more than one level in the same type event at the same competition.

**Event Restriction:** Skaters may not compete at more than one level in the same type of event at the same competition.

**ENTRIES: All entries will be made online with a secure credit card payment at:**  
[www.EntryEeze.com](http://www.EntryEeze.com)

**Online entries must be completed by midnight on August 16, 2019.** No paper entries will be accepted. Late entries may be accepted at the discretion of the competition committee. If accepted, a late fee of \$35 will be assessed. The competition committee reserves the right to limit entries to any event or to cancel an event based on time restrictions.

First IJS Event	\$165
Additional IJS Events	\$75
First 6.0 (non-IJS) Event	\$115
Additional 6.0 (non-IJS) Event	\$70
First Learn to Skate USA event	\$75
Additional Learn to Skate USA Event	\$40
Late Fee (after August 16th)	\$35 per event

**REFUND POLICY:** Entry fees will not be refunded after August 16, 2019 unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals. The online processing fees are not refundable. Payment of the fee will be required before the skater is allowed to participate in practice ice or events. Notification of competition and practice ice times will be available by email or at [www.RichmondFSC.com](http://www.RichmondFSC.com) and [www.EntryEeze.com](http://www.EntryEeze.com)

**FACILITIES:** The competition will be held at Skate Nation Plus, 4350 Pouncey Tract Road, Glen Allen, VA 23060. The rink entrance is on the side of the building behind Maya Restaurant and Massage Envy. While the rink snack bar will be open, there is a mall within walking distance along with many restaurants nearby. A drive-thru Starbucks is very close by! Ice size is 200 x 85.

**MUSIC: All music must be submitted electronically through the online registration system (EntryEeze.com) by the music submission deadline of 9/15/19 at 11:59PM.**

For Falling Leaves, **online music submission is the ONLY acceptable method to**

**submit program music.** After you have paid for your events, the system will prompt you to upload your music for each event that requires music. If your music is not available at that time, you can log out of your account and return later to upload your music by going to the "Competition" tab and selecting "My music". Please be sure you are uploading the correct music for the correct event segment. For example, do not mix up your short program and free skate!

**The uploaded program music MUST conform to the following specifications:**

**Programs per file:** One [1] - Only one piece of competition program music (e.g. short program, free skate, short dance, free dance, etc.) per file is allowed.

**File Format:** mp3 - The uploaded file music must be an mp3 file (MPEG-1 or MPEG-2 Audio Layer III). Simply changing the file extension to "mp3" from another file format is not acceptable.

**Bit Rate:** 192 kbps is requested (bit rates between 128 and 320 kbps will be accepted).

**Maximum file size:** 10 MB

**Maximum run time:** Five [5 minutes]

**ID3 Metadata [tags]:** None – The LOC strongly requests that mp3 files DO NOT contain any ID3 metadata, commonly called tags. This is especially true of any embedded images such as album cover art, picture of the skater, etc. Please, NO EMBEDDED IMAGES!

**Maximum leader:** The LOC requests that there be NO leader. The leader is the silence between the start of the track and the actual start of the program music.

**Maximum trailer:** The LOC requests that there be NO trailer. The trailer is the silence between the end of the program music and the end of the actual track.

**\*\*Backup music at events (CDs):**

In addition to submitting the music online, all competitors/teams must also have at least one [1] backup copy of their competition music on CD, AT RINKSIDE, during the actual competition event segment or official practice.

**PLANNED PROGRAM CONTENT FORMS:** If you are registering for an IJS event, you are required to complete the Planned Program Element form in the online competition registration system at EntryEeze.com (go to your account and click the Planned Program Content tab) by September 13, 2019.

**LIABILITY:** U.S. Figure Skating, Richmond Figure Skating Club, and SkateNation Plus accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

**JUDGING SYSTEM:**

The International Judging System (IJS) will be used for the following events:

Singles Well Balanced Program Free Skate events, Juvenile (including Open Juvenile) through Senior
Singles Short Program events, Intermediate through Senior
Adult Free Skate events, Gold and Silver

All competitors skating in these events need to submit the planned program content form online. This form is found in the Member's Only section at [www.usfigureskating.org](http://www.usfigureskating.org). The deadline to submit the form is August 17, 2018.

The 6.0 Majority Judging System will be used for the following events:

Well Balanced Free Skate, No Test through Pre-Juvenile; Adult Pre-Bronze and Bronze
All compulsory events
Introductory Free Skate events, Basic Skills, Beginner, High Beginner (see Compete USA manual below)
All Excel Free Skate events (See Excel Free Skate requirements below)
Showcase events

**REGISTRATION:** Registration will be open one hour before the first event and run through the last event of the day. The registration table will be located in SkateNation Plus lobby. Please register promptly upon arrival, at least an hour prior to your event.

**PRACTICE ICE:** A limited amount of Practice ice will be available online to reserve and purchase. Skaters will be able to select the date and time from the

published practice ice schedule after the close of registration. As soon as all schedules are finalized you will receive an email with a start date and time for practice ice selection. You will need your U.S. Figure Skating number and your EntryEeze pin number in order to access your account and make your selection. Additional practice ice will be available for sale after those that pre-purchased for their sessions have been selected. Skaters are reminded to be on time for practice ice sessions. As customary, coaches are not allowed on the ice during practice ice sessions and no program music will be played. Practice Ice fees are non-refundable.

**PHOTOGRAPHY/VIDEOGRAPHY:** A professional photographer and videographer will be taking photos and videos of all the skaters. A **video is included in each skater's registration fee**. Photos will be available for purchase. Except for the official videographer, only battery-operated cameras will be allowed. There will be NO flash photography permitted in the ice arena.

**AWARDS:** Medals will be awarded to First, Second, Third, and Fourth Place winners in each group in each event.

**OFFICIAL NOTICES:** An official bulletin board will be maintained on the 2nd floor the SkateNation Plus - up the red stairs on the glass wall. It is the responsibility of each competitor, parent, and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

**INFORMATION REGARDING COACHES:**

U.S. Figure Skating Rule MR 5.11 Coach Registration

In order to be granted access to work within U.S. Figure Skating sanctioned activities, each coach must complete the following requirements on an annual basis by July 1:

- A. Must be a current full member of U.S. Figure Skating - either through a member club or as an individual member;
- B. Must complete the coach registration process through the U.S. Figure Skating Members Only site, submit proper payment for the annual registration fee of \$30 and, if 18 years of age or older, successfully pass the background screen.
- C. Must complete the appropriate CER courses (A, B, C or D) depending on the highest level of students being coached as of July 1. See rule MR 5.12.
- D. Must submit proof of current general liability insurance with limits of \$1 million per occurrence/\$5 million aggregate.
- E. Must complete Safe Sport training.

For Learn to Skate USA ONLY coaches - Any person, 18 and older, instructing a Learn to Skate USA Program must have successfully passed the annual background screen and be registered as a Learn to Skate USA instructor.

The local organizing committee/club will have a list of compliant coaches who are cleared for a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential – no exceptions. We strongly urge *all* coaches to have their cards with them. Non-credentialed coaches will not be permitted in the designated coaching area at rink side during events including practice sessions. Coaching at U.S. Figure Skating events without proper registration is an ethics violation which is reported to U.S. Figure Skating and PSA.

For more information regarding Coach Compliance, please refer to:

<http://www.usfigureskating.org/Content/Coaching%20Compliance%20Toolkit.pdf>

**CONTACT INFO:** If you have questions, please contact

**FallingLeavesCompetition@gmail.com**

**ADDITIONAL INFORMATION:**

Hotels less than a 5-minute drive from the rink.

- Hilton Homewood Suites - Innsbrook. 4100 Innslake Drive, Glen Allen, VA 23060
- Hilton Hampton Inn, 10800 West Broad Street, Glen Allen, VA 23060
- Hilton Garden Inn, 4050 Cox Road, Glen Allen, VA 23060
- Short Pump Hilton Hotel and Spa, 12042 West Broad Street, Glen Allen, VA
- Hyatt Place, 11800 West Broad Street, Glen Allen 23233
- Marriott Courtyard, 3950 Westerre Parkway, Richmond, VA 23233
  
- Comfort Suites, 4051 Innslake Drive, Glen Allen, VA 23060
- Homestead Studio Suites, 10961 West Broad Street, Glen Allen, VA 23060

## COMPOSITION OF IJS EVENTS

**IJS Singles Short Program and Free Skating – Events will be offered for Short Program Intermediate through Senior, and Juvenile Free Skating (including Open Juvenile) through Senior, as well as Adult Gold and Silver.** Please refer to the link below for specific information relating to the event categories and their requirements and restrictions. <http://www.usfigureskating.org/shell?id=59254>. In addition, please refer to the 2018-19 Rulebook for General Rules related to the discipline of Singles skating.

## COMPOSITION OF 6.0 EVENTS

**Well-Balanced Singles Free Skating – The following Levels will be offered: No – Test, Pre-Preliminary, Preliminary, and Pre-Juvenile.** Please refer to the link below for specific information relating to the event categories and their requirements and restrictions. <http://www.usfigureskating.org/shell?id=59254>. In addition, please refer to the 2018-19 Rulebook for General Rules related to the discipline of Singles skating. Click on the Well Balanced Program requirements link.

**Adult Free Skating – The following events will be offered: Adult Pre-Bronze and Adult Bronze (Adult Silver and Gold will be judged IJS).** Please refer to the link below for specific information relating to the event categories and their requirements and restrictions. <http://www.usfigureskating.org/shell?id=59254>. In addition, please refer to the 2018-19 Rulebook for General Rules related to the discipline of Adult Singles skating. Click on the Adult Singles Elements link.



**Excel Free Skate – The following levels will be offered: Beginner - Senior.** Please refer to the link below for specific information relating to the event categories and their requirements and restrictions. <https://www.usfigureskating.org/content/Excel%20Free%20Skate%20Requirements%20Final.pdf>

**Learn to Skate USA Free Skate- The following events will be offered: Basic Program Event: Snowplow Sam through Basic 6 and Free Skate 1-6 Program Event.** Please refer to the link below for specific element requirements. <http://www.usfigureskating.org/shell?id=59254>

**Compulsory Moves – Age and Test requirements are the same as free skating levels. The categories to be competed will include Beginner, High Beginner, No – Test, Pre-Preliminary, Preliminary, Pre-Juvenile, Juvenile, and Open Juvenile,** The Beginner through the Juvenile and Open Juvenile categories will be skated on 1/2 ice. Please refer to the following link for specific event requirements & restrictions. <http://www.usfigureskating.org/shell?id=59255>.

**Showcase – Test and age requirements same as free skating levels. Entry based upon highest Freestyle test passed. The categories to be competed will include Beginner, High Beginner, No – Test, Pre-Preliminary, Preliminary, Pre-Juvenile, Juvenile, Teen, Intermediate, Young Adult, Novice, Junior, Senior and all Adult categories, as well as categories for Light Entertainment, Dramatic Entertainment, and Duet.** Please refer to the following link for specific event requirements & restrictions. <http://www.usfigureskating.org/shell?id=59260>.